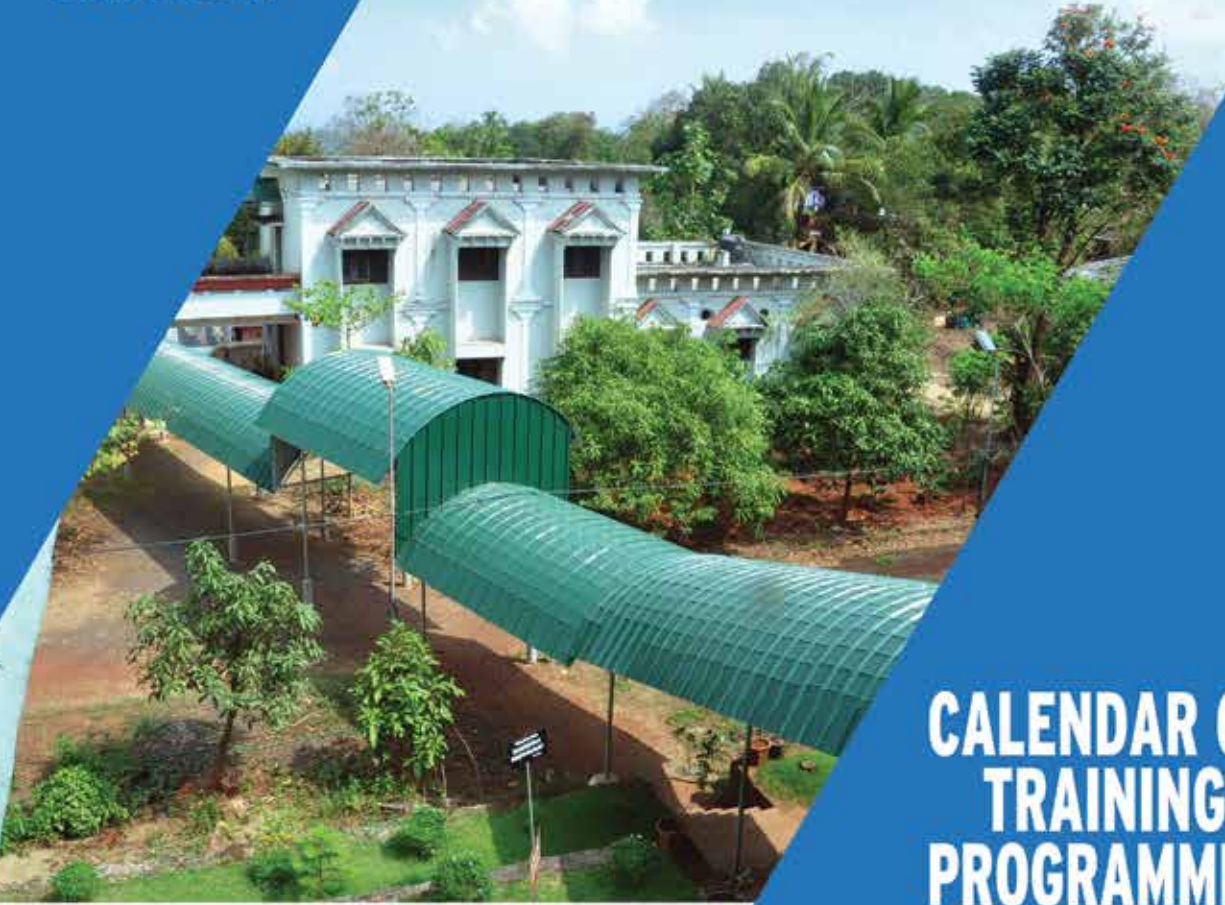


ICM
KANNUR



**प्रशिक्षण
कार्यक्रम
2022-23**




**CALENDAR OF
TRAINING
PROGRAMMES
2022-23**



सहकारी प्रबन्ध संस्थान
Institute of Cooperative Management, Kannur

(An Institution of National Council for Cooperative Training (NCCT), New Delhi,
An Autonomous Society promoted by Ministry of Cooperation, Govt. of India, New Delhi
An Institution accredited by C-PEC, NABARD)

Parassinikkadavu P.O, Kannur Dist. PIN – 670 563
Phone : 0497-2784044 (Director), 2784002 (Office)
Email ID : kannuricm@gmail.com Website: www.icmkannur.org  icm

LONG TERM PROGRAMMES

Sl. No.	Name of the Programme & Target Group	Duration	Date	Programme Coordinator
1	Higher Diploma in Cooperative Management – 33rd Session- 2021-22 (Employees of Coop. Dept., Coop. Institutions and Private Candidates)	52 Weeks	Continue up to 30.9.2022	VNB
2	Higher Diploma in Cooperative Management – 34th Session – 2022-23 (Employees of Coop. Dept., Coop. Institutions and Private Candidates)	52 Weeks	01/08/2022 to 31/07/2023	VNB
3	Master of Business Administration 17th Batch 2020-22 (Private Candidates)	2 years	Continue up to Aug 2022	IH
4	Master of Business Administration 18th Batch 2021-23 (Private Candidates)	2 years	Continue up to Aug,2023	IH
5	Master of Business Administration 19th Batch 2022-24 (Private Candidates)	2 years	Will be decided by Kannur University	IH
6	Diploma in Management of Dairy Coops.(DMDC)	3 months	July 2022 to Sept 2022	GJ

SHORT TERM PROGRAMMES

Month	Sl.No.	Name of the Programme & Target Group (Target Group given in Bracket)	Date (Duration in days)	Programme Coordinator
April 2022	1.	Professional Development Programme (Supervisory Staff of Credit Coop. Institutions)	04-09 (6)	AI
	2.	Closing Loopholes in the Preparation of Reports, KCS Act 65, 66, 68, Preparation and Verification of Loan & Bond and Service Book (Auditors of Coop. Dept.)	26-30 (5)	VNB
	3.	Skill Development Programme (Sub-Staff of Coop. Institutions)	20-22 (3)	IH
	4.	Managerial Effectiveness (Managers of UCBs / PACS)	25-27 (3)	MVS
	5.	Gold Appraisal, Fake Note Identification and Customer Service (Employees of Coop. Institutions)	26-29 (4)	MVS
May 2022	6.	Leadership Development (BODs of SCBs)	04-06 (3)	VNB
	7.	Project Formulation, Financial Scrutiny and Monitoring (Auditors of Coop. Dept.)	09-13 (5)	VNB
	8.	Career Development Programme (Ministerial Staff of Credit Coop. Institutions)	16-20 (5)	GJ
	9.	Asset-Liability Management (Supervisory Staff of Credit Coop. Institutions)	18-20 (3)	AI
	10.	Training on General Awareness (Inspectors of Coop. Dept.)	23-27 (5)	AI
	11.	Skill Development Programme (Sub-Staff of Coop. Institutions)	30-1 June (3)	RP
June 2022	12.	Detecting Fraud while Auditing (JD/AD/Auditors of Audit Directorate)	02-04 (3)	VNB
	13.	Induction Training (Auditors of Coop. Dept.)	06-10 (5) 24-30 (6)	AI
	14.	Project Mgt, Identification, Formulation, Implementation and Monitoring (President/Secretaries of SC/ST Coops.)	08-10 (3)	VNB
	15.	Professional Development Programme (Supervisory Staff of Credit Coop. Institutions)	13-18 (6)	IH
	16.	GST & Income Tax (Officers of UCBs/SCBs/ Women Coops.)	20-22 (3)	VNB
	17.	Role Realization (BODs of Primary Coops.)	23-24 (2)	IH
	July 2022	18.	Induction Programme (Newly Elected BODs of Primary Coops.)	04-06 (3)
19.		Closing Loopholes in the Preparation of Reports, KCS Act 65, 66, 68, Preparation and Verification of Loan & Bond and Service Book (Inspectors of Coop. Dept.)	11-15 (5)	GJ
20.		KCMMF Auditors Training (Milma Auditors)	18-22 (5)	VNB
21.		Enquiry, Arbitration and Liquidation (Officers of Coir/Fisheries/Dairy Devpt. Dept.)	19-20 (2)	MVS
22.		Work Life Balance (Supervisory Staff of Credit Cooperative Institutions)	21-22 (2)	IH
23.		Project Formulation, Financial Scrutiny and Monitoring (Officers of Dairy/Fisheries Dept.)	25-27 (3)	VNB
August 2022		24.	Positive Attitude and Effective Service Delivery (Clerks/HC/JS of Dairy Dept.)	01-03 (3)
	25.	Digital Banking and Cashless Transaction (Officers of PACS)	04-06 (3)	RP
	26.	Skill Development Programme (Sub-Staff of Coop. Institutions)	10-12 (3)	GJ
	27.	Management Development (Officers of Coir/Fisheries/Industries/Dairy Devpt. Dept.)	16-17 (2)	GJ
	28.	Professional Development Programme (Supervisory Staff of Credit Coop. Institutions)	22-27 (6)	IH
	29.	Orientation Programme on Leading the Primary Cooperatives (BODs/Supervisory Staff of PACS)	29-31 (3)	AI
September 2022	30.	Ratio Analysis (Auditors of Audit Directorate)	01-03 (3)	VNB
	31.	Management of MSC Adopted PACS (Asst. Secretary/ Managers/ Chief Accountants of PACS)	14-16 (3)	VNB
	32.	Personality Development and Public Relations (Secretaries of SCBs)	19-20 (2)	IH
	33.	Core Banking, Cloud Computing and Cyber Security (Secretaries and Senior Staff of PACS)	22-24 (3)	RP
	34.	Security Marketing Operations (CEOs/GMs of UCBs)	26-27 (2)	AI
	35.	Career Development Programme (Ministerial Staff of Credit Coop. Institutions)	26-30 (5)	IH
	36.	Skill Development Programme (Senior Superintendent of Dairy Dept.)	28-30 (3)	GJ

October 2022	37.	Gold Appraisal (Employees of Coop. Institutions)	06-07 (2)	GJ
	38.	Project Formulation, Financial Scrutiny and Monitoring (Inspectors of Coop. Dept.)	10-14 (5)	VNB
	39.	Office Automation Using MS Word and MS Excel (Secretaries of SCBs /Emp. Credit Coops)	10-12 (3)	RP
	40.	Account Keeping and Stock Taking (Secretaries of Women Coops.)	13-14 (2)	AI
	41.	Career Development Programme (Ministerial Staff of Credit Coop. Institutions)	17-21 (5)	RP
	42.	Adoption of ERP System in SCBs (Secretaries/Asst Secretary/ Chief Accountants of PACS)	26-28 (3)	VNB
November 2022	43.	Skill Development Programme (Sub-Staff of Coop. Institutions)	01-3 (3)	GJ
	44.	Computer Applications and Internet Applications (Secretaries of SCBs/Emp. Credit Coops)	07-09 (3)	RP
	45.	Induction Training (Inspectors of Coop. Dept.)	07-11 (5) 24-30 (6)	IH
	46.	Managerial Effectiveness (Officers of Coir/Dairy/Fisheries/Industries/Agriculture Dept.)	10-11 (2)	MVS
	47.	Gehan, Mortgage and its Documentation (Asst. Secretary/ Managers/ Chief Accountants of PACS)	14-16 (3)	VNB
	48.	Audit Classification (Supervisory Staff of PACS)	17-18 (2)	AI
	49.	Developing PACS in to Multipurpose Cooperative Societies (Secretary/BODs of PACS)	21-23 (3)	GJ
	50.	Enhancement of Professional Skills to Ensure Sustainable Development of Cooperatives (Asst. Secretary/ Internal Auditor/Chief Accountant of PACS)	28-30 (3)	IH
December 2022	51.	Leadership Development (BODs of PACS)	01-02 (2)	MVS
	52.	Closing Loopholes in the Preparation of Reports, KCS Act 65, 66, 68, Preparation and Verification of Loan & Bond and Service Book (Auditors of Coop. Dept.)	05-09 (5)	RP
	53.	Efficient Management of Dairy Cooperatives and KCS Act & Rules (DEOs/DFIs of Dairy Dept.)	05-07 (3)	VNB
	54.	Cooperative Identity and Legal Frame Work (CEOs of UCBs)	08-09 (2)	AI
	55.	Induction Programme (Newly Recruited Employees of Credit Coops.)	08-09 (2)	IH
	56.	Communication, Motivation and Time Management (Officers of PACS)	12-14 (3)	GJ
	57.	Professional Prudence for the Early Detection and Prevention of Misappropriation and Frauds (Secretaries of Primary Coops.)	15-16 (2)	IH
	58.	Business Diversification, Financing of FPOs and Profit Planning (Branch Managers of Loss Making Branches of PACS)	19-21 (3)	GJ
	59.	Walking through Legal and Administrative Aspects (BODs / Supervisory cadre of PACS)	22-23 (2)	AI
	60.	Career Development Programme (Ministerial Staff of Credit Coop. Institutions)	26-30 (5)	GJ
January 2023	61.	Banking Law and Practical Banking (Employees of Credit Coops)	04-06 (3)	AI
	62.	Management Development Programme (including KCS Act) (Secretaries of Fisheries Coops.)	09-11 (3)	MVS
	63.	Project Formulation, Financial Scrutiny and Monitoring (Auditors of Coop. Dept.)	9-13 (5)	VNB
	64.	Interpersonal Relationship (Employees of PACS)	12-13 (2)	GJ
	65.	Advanced Ms-Excel Applications (Internal Auditors/Accountants of SCBs)	16-18 (3)	RP
	66.	Training on General Awareness (Auditors of Coop. Dept.)	16-20 (5)	MVS
	67.	Salesmanship (Sales Personnel of SCBs, Consumer Coops. & Urban Credit Societies)	19-20 (2)	IH
	68.	Credit Appraisal and Loan Management (Supervisory Staff/BODs of PACS)	23-25 (3)	AI
	69.	Hardware and Software Maintenance (Employees of Coop. Institutions)	30-31 (2)	RP
February 2023	70.	Marketing of Financial Services (Employees of PACS)	01-03 (3)	AI
	71.	Information Technology & Cyber Security (Officers of Credit Cooperative Institutions)	06-09 (3)	RP
	72.	Induction Training (Auditors of Coop. Dept.)	06-10 (5) 21-28 (6)	GJ
	73.	Office Management (Staff of SC/ST Federation)	08-10 (3)	IH
	74.	Career Development Programme (Ministerial Staff of Credit Coop. Institutions)	13-17 (5)	MVS
	75.	Fund Management (Supervisory Staff/BODs of PACS)	20-22 (3)	AI
March 2023	76.	Credit Appraisal (Branch Managers of KSCB/UCBs)	01-02 (2)	VNB
	77.	Closing Loopholes in the Preparation of Reports, KCS Act 65, 66, 68, Preparation and Verification of Loan & Bond and Service Book (Inspectors of Coop. Dept.)	06-10 (5)	AI
	78.	Valuation of Assets in Auditing (Auditors of Audit Directorate)	09-10 (2)	GJ
	79.	Closing Loopholes in the Preparation of Reports, KCS Act 65, 66, 68, Preparation and Verification of Loan & Bond and Service Book (Auditors of Coop. Dept.)	13-17 (5)	IH
	80.	Managerial Effectiveness (including KCS Act) – (Project Officers of Matsyafed)	20-22 (3)	MVS

NB: PDP, CDP & SDP, marked in bold, are PROMOTION and INCREMENT based programmes as per Rule 185(1) of KCS Act.
MVS – Mr.M.V.Sasikumar, **VNB** – Mr. V.N. Babu, **RP** – Mr.R.Pandian, **GJ** – Mrs.G. Jeyanthi, **IH** – Ms.Indu Harish, **AI** – Mr.Abhilash.I



ICM, Kannur –Institute of Cooperative Management, Kannur (ICMK) (An Institution of National Council for Cooperative Training (NCCT), New Delhi, an Autonomous Society promoted by Ministry of Cooperation, Govt. of India) was established in 1992 aiming to fulfill the multifaceted HRD needs of Cooperative Institutions, Cooperative Departments and Allied Agencies. ICMK runs three streams of programmes such as MDPs, HDCM and MBA.

MDP

The core activity of the Institute is to design and conduct the short duration Management Development Programmes as well as Skill Development Training Programmes. Every year, the Institute conducts 90-100 programmes on topics such as Cooperative Law, Managerial Effectiveness, Funds Management, Customer Service, Project Preparation, Banking Law, Tax Law, Detection of fake currency, Gold Appraisal etc. On an average, we train 3500 officials every year.

HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT

To improve the managerial skill and sharpen the analytical and decision making capacity of the managers/ potential managers of Cooperatives, ICMK conducts **HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT (HDCM)** with a duration of 52 weeks. The methodology of the programme includes Class room Lecture, Case Analysis, Role Play, Group Assignments, Debates, Paper Presentation in Seminars, Group Discussions, Project Preparation, Computing and Study visits. This programme is recognized by the Govt. of Kerala as well as the Govt. of other States for Employment in Cooperative Organisations and Department. The **34th batch of HDCM will commence on 01st August 2022.** Graduates in any subject can apply for this course.

MASTER OF BUSINESS ADMINISTRATION

ICM, Kannur, catering to the Management Development and Training requirements of the cooperative sector, started MBA in 2004-05 academic year as a joint venture with Kannur University. So far 16 batches of MBA have been passed out. This course has got excellent response from the students community and the students have come out with flying colours by winning many ranks in the University examinations. The Alumni of the Institute are placed in many leading Domestic and Multinational Organizations.

ICMK Campus

The institute is located 20 KMs away from Kannur city, on the way to the famous pilgrim centre, Parassinikadavu. The campus covers Administrative block which consists of class rooms, library, computer lab, faculty rooms, board room, seminar hall etc and Hostel Block.

Library

An excellent library with around 6200 books and 80 journals on Management and related disciplines.

Computer Lab

Well furnished lab with internet and WIFI facility with sufficient number of PCs.

Hostel

Well furnished hostel with mess facility is another infrastructure.

Faculty

ICM Kannur boasts of an eminent team of Faculty from the academic and professional fields. The Faculty team comprises of Ph.D & M.Phil holders, visiting Faculty from many prestigious Management Institutes all over the country and Guest Speakers from industrial field. The Faculty at the Institute is individually committed in developing the next generation of business leaders who regularly undergo Professional Development Programme for updation.

DIRECTOR I/c

Sri.M.V.Sasikumar
MA, M.Phil; FDPM (IIMA), MBA, CTFC

FACULTY

Sri.V.N.Babu
B.Sc (Cooperation & Banking), PGDBA, PGDHRM, FDPM (IIMA), CTFC
Sri.R.Pandian, B.Sc, M.C.A: DHMS
Smt. G. Jeyanthi, M.Sc, M.Phil, CTFC, PGDCBM

Contract Faculty

Ms.Indu Harish,B.Sc, MBA
Sri.Abhilash Iringakkarar, M.Com, MA (Psy), MBA & UGC NET

SECRETARIAL STAFF

Smt. P. Preethi (Library & Information Assistant)
Smt. Prabhavathi.R (Jr. Stenographer)
Smt. Sherli.K.P (LDC / Accountant I/c)
Sri.C. Santhoshan (MTS)
Sri. Sudhakaran. K (MTS)
Smt. Sheena K.A (MTS)
Sri. E. P. Shyamjith (MTS)
Sri. E.P.Rajeevan (MTS)
Sri. Vijesh. P (MTS)
Sri. E.P.Deepeshkumar, LDC on contract
Smt. M.Jijitha, LDC on contract
Smt. Swapna.P.P, MTS on contract

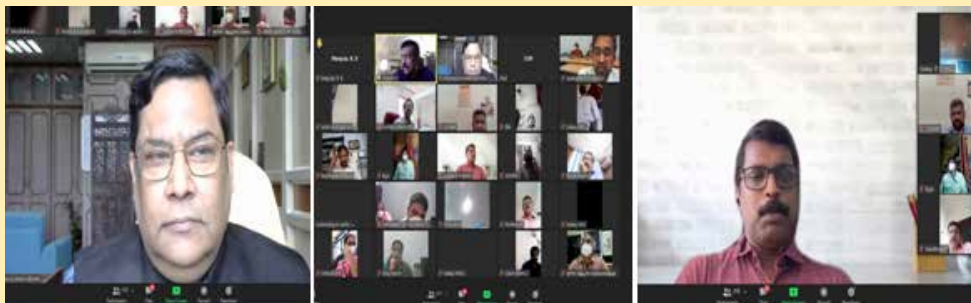
Highlights

- Accredited by CPEC (BIRD, NABARD)
- Conducting training programmes more than the target every year.
- Imparting training to around 3500 officials annually.
- Adherence to the mandate of organising 95% of programmes for Cooperative Sector only.
- Collaborating with Kannur University for conducting 2 years MBA programme.
- Designing programmes in collaboration with Kudumbasree Mission
- Conducted Workshops on Digital Business Strategy
- Conducted two days Workshop (Offline) on Bee Keeping
- Acting as a nodal agency for SOFTCOB programmes of NABARD.
- SEBI's recognized Commodities Derivatives Trainer.
- Giving thrust on Agricultural Development through various Programmes.
- Conducted 12 one day Webinars by the students of MBA

MDP-Achievements of 2021-22

NO. OF PROGRAMMES		NO. OF TRAINEES	
PLANNED	ACHIEVED	PLANNED	ACHIEVED
80	85	2000	3793

PHOTO GALLERY



Inauguration of Webinar on Digital Business Strategy by Sri.Mohan Kumar Misra, Secretary-NCCT & Sri.Subhash Babu K, MD-Mizone, Kannur handling sessions.



Inauguration of Workshop on Scientific Bee Keeping by Smt.P.P.Divya, President-Kannur Jilla Panchayath



Director inaugurating programme for BoDs of Korom SCB



Director hoisting the flag on the occasion of Cooperative Week celebration.

PHOTO GALLERY



Entrepreneurship Devpt prog for Kudumbasree Entrepreneurs



Inauguration of MDP for the BoDs of Badagara CRB in collaboration with VAMNICOM, Pune by Dr.Hema Yadav, Director of VAMNICOM



Inauguration of MDP for the BoDs of Kadavathur SCB



Faculty, staff and students attending the Webinar on National Conclave on Natural Farming addressed by Hon. Prime Minister



Inauguration of Gold Appraisal Programme by Sri.V N Babu, Faculty Member



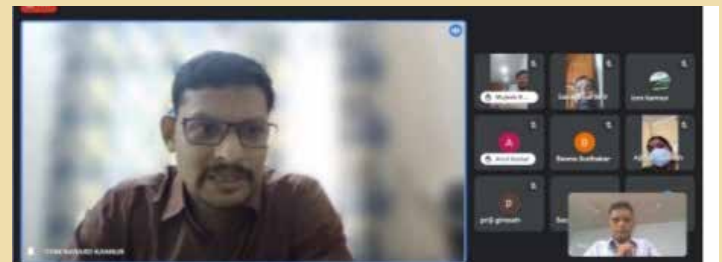
Dr.Sangeetha K. Pratap, Asst. Prof. CUSAT addressing Webinar on Analysis of Central Budget 2022 and Cooperative Sector



Inauguration of HDCM 33rd batch by the Registrar of Coop. Societies, Sri. P B Nooh, IAS



Inauguration of NABARD programme by Mr.C.Balachandran, CGM, NABARD, TVM



Inauguration of NABARD programme by Mr.Jishimon, DDM, NABARD

PHOTO GALLERY



Handling sessions in House Boat for BoDs & Employees of Koottumugham SCB



Christmas celebration -Director addressing the gathering



Road safety Awareness programme organised by MBA students in association with Motor Vehicles Dept.



Smt.Shine Benevan, Women Entrepreneur inaugurating Women's day celebration 2021-22 organised by MBA students

PROFORMA B SUMMARY OF CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2022-2023

Sl.No.	Sector	Number of Programmes	Capacity
I -1	Professional Courses MBA (continuing batch -2 & new batch-1)	3	50 (newbatch only)
II -1	Diploma Programmes HDCM (R) (continuing batch -1 & new batch-1)	1	50
2	Diploma in Management of Dairy Cooperatives (DMDC)	1	30
III	Short Term Programmes		
1	General Coop. Management	6	150
2	Cooperative Credit and Banking	28	700
3	Urban Coop. banking	4	100
4	Long term finance	-	-
5	Micro finance / SHGs	-	-
6	Coop. marketing and processing	-	-
7	Consumers coop. management	1	25
8	Industrial Coop. Management	-	-
9	Handloom Coop. Management	-	-
10	Coop. Accounts, Audit and Statistics	5	125
11	Fishery Coop. Management	1	25
12	Dairy Cooperatives	4	100
13	Housing Cooperatives	-	-
14	Sugar Cooperatives	-	-
15	HRD / OB/Communication	-	-
16	Leadership Development	2	50
17	Coop. Law, Practice and Allied Law	11	275
18	Coop. Education and training	2	50
19	Computer	7	175
20	Other sectors	7	175
21	SC/ST	2	50
	Total of Short Term Programmes	80	2000



Reg. of Coop. Societies Sri P B Nooh, I.A. S addressing Prog Advisory Committee meeting



Group photo MBA 2019-21 Batch



HDCM 32nd Batch Group photo



Taking Pledge as part of observing Vigilance Awareness week

Facilities



HDCM CLASS ROOM



MBA CLASS ROOM



STP CLASS ROOM



LIBRARY



COMPUTER LAB



VIDEO CONFERENCING ROOM



BOARD ROOM



SEMINAR HALL



MAIN GATE



HOSTEL



DINING HALL



RECREATION HALL

Coopbiz Solutions

The consultancy cell of ICM, Kannur

For your varied managerial issues, make use of our services. Your queries may be addressed to
The Chief Consultant, Coopbiz Solutions, Institute of Cooperative Management
Parassinikkadavu P.O, Kannur, Kerala – 670 563

सहकारी प्रबंध संस्थान, कण्णूर Institute of Cooperative Management, Kannur

(An Institution of National Council for Cooperative Training (NCCT), New Delhi,
an Autonomous Society promoted by Ministry of Cooperation, Govt. of India
An Institution accredited by C-PEC, NABARD)

Parassinikkadavu P.O, Kannur Dist. PIN – 670 563

Phone : 0497-2784044 (Director), 2784002 (Office)

Email ID : kannuricm@gmail.com Website: www.icmkannur.org  icm