ICM
KANNUR

प्रशिक्षण
कार्यक्रम
2021-22

CALENDAR OF TRAINING PROGRAMMES 2021-22

NCCT
NEW DELHI
NATIONAL COUNCIL FOR COOPERATIVE TRAINING

सहकारी प्रबन्ध संस्थान
Institute of Cooperative Management, Kannur

(An Institution of National Council for Cooperative Training (NCCT), New Delhi,
An Autonomous Body promoted by Ministry of Agriculture & Farmers' Welfare, New Delhi
An Institution accredited by C-PEC, NABARD)

Parassinikkadavu P.O, Kannur Dist. PIN – 670 563
Phone : 0497-2784044 (Director), 2784002 (Office)
Email ID : kannuricm@gmail.com Website: www.icmkannur.org icm

LONG TERM PROGRAMMES

Sl.No.	Name of the Programme & Target Group	Duration	Dates	Coordi-nator
1	Higher Diploma in Cooperative Management – 32nd Session- 2020-21 (Employees of Coop. Dept., Coop. Institutions and Private Candidates)	52 Weeks	Continue up to 30.09.2021	VNB
2	Higher Diploma in Cooperative Management – 33rd Session – 2021-22 (Employees of Coop. Dept., Coop. Institutions and Private Candidates)	52 Weeks	02.8.2021 to 31.7.2022	VNB
3	Master of Business Administration 16th Batch 2019-21 (Private Candidates)	2 years	Continue up to June 2021	IH
4	Master of Business Administration 17th Batch 2020-22 (Private Candidates)	2 years	Continue up to October 2022	IH
5	Master of Business Administration 18th Batch 2021-23 (Private Candidates)	2 years	Will be decided by Kannur University	IH

SHORT TERM PROGRAMMES

Month	Sl. No.	Name of the Programme	Duration	Dates
APR '21	1	Training on Cooperative Domain Awareness (Auditors of Coop. Dept.)	19-23 (5)	AI
	2.	Leadership Development Programme (BODs of SCBs)	28-30 (3)	MVS
	3.	**Skill Development Programme** (Sub-Staff of Coop. Institutions)	28-30 (3)	IH
MAY '21	4.	**Career Development Programme** (Ministerial Staff of Credit Coop. Institutions)	03-07 (5)	AI
	5.	Induction programme (Newly Elected BODs of SCBs)	17-19 (3)	MVS
	6.	Verification of Loan Files and Connected Documents (Officers of SCBs)	20-21 (2)	VNB
	7.	Training on Cooperative Domain Awareness (Inspectors of Coop. Dept.)	24-28 (5)	GJ
	8.	**Professional Development Programme** (Supervisory Staff of Credit Coop. Institutions)	24-29 (6)	IH
JUN '21	9.	Internal Inspection and Audit (Senior Officers and Internal Auditors of KSCB/UCBs)	01-03 (3)	VNB
	10.	Hardware and Software Maintenance (Employees of Credit Coop. Institutions)	07-08 (2)	RP
	11.	Induction Training (Auditors of Coop. Dept.)	07-11 (5) 24-30 (6)	IH
	12.	Managerial Effectiveness (Managers of UCBs /PACS)	9-11 (3)	MVS
	13.	**Skill Development Programme** (Sub-Staff of Coop. Institutions)	14-16 (3)	RP
	14.	Project Formulation, Financial Scrutiny and Monitoring (Inspectors of Coop. Dept.)	14-18 (5)	VNB
	15.	Gold Appraisal (Employees of Cooperative Institutions)	17-18(2)	GJ
	16.	Computer Applications and Internet Applications (Secretaries of SCBs and Employees Credit Coops.)	21-23 (3)	RP
	17.	Customer-Focused Sales Strategies (Employees of Coop. Banks)	24-25 (2)	IH
JUL '21	18.	Credit Appraisal (Branch Managers of UCBs)	28-30 (3)	AI
	19.	Do's and Don'ts of Board of Management and Board of Directors (BODs & BOM of UCBs & KSCB)	01-02 (2)	VNB
	20.	Digital Banking and Cashless Transactions (Officers of SCBs.)	05-07 (3)	RP
	21.	Management Development Programme (President/Secretaries of Dairy Coops.)	08-09 (2)	GJ
	22.	Training on Cooperative Domain Awareness (Auditors of Coop. Dept.)	12-16 (5)	IH
	23.	**Career Development Programme** (Ministerial Staff of Credit Coop. Institutions)	12-16 (5)	MVS
	24.	Maintenance of Chitty Accounts (Secretaries of Women and Miscellaneous Coops.)	22-23 (2)	AI
	25.	Training for Auditors of KCMMF	26-30 (5)	VNB
	26.	Liquidation (Officers of Coir Development Dept.)	26-27 (2)	GJ
	27.	Organizational Transformation (BODs and Secretaries of PACS)	28-30 (3)	IH
AUG '21	28.	**Professional Development Programme** (Supervisory Staff of Credit Coop. Institutions)	02-07 (6)	AI
	29.	Business Diversification & Project Preparation (Asst. Secretary/ Managers/ Chief Accountants of PACS)	09-11 (3)	VNB
	30.	Gold Appraisal (Employees of Cooperative Institutions)	12-13 (2)	RP
	31.	Business Diversification & Project Preparation (Secretaries of Women Coops.)	16-18 (3)	GJ
	32.	Marketing of Financial Services (Officers of KSCB/PACS)	25-27 (3)	MVS

SEP '21	33.	Service Matters (Officers of Coop. Banks)	01-03 (3)	IH
	34.	Induction Training (Inspectors of Coop. Dept.)	06-10 (5) 24-30 (6)	GJ
	35.	GST & Income Tax (Officers of Cooperative Institutions)	06-07 (2)	AI
	36.	Awareness Programme on Warehousing for the Farmers, Traders and Millers (Members of PACS)	10 (1)	VNB
	37.	Credit Appraisal and Asset Management (Secretaries of PACS)	13-15 (3)	GJ
	38.	NPA Management and Priority Sector Advances (Senior Officers of KSCB/UCBs)	16-17 (2)	RP
	39.	Credit Appraisal (Branch Managers of KSCB/PACS)	22-24 (3)	AI
	40.	Office Automation Using Word and Excel (Secretaries of SCBs/Employees Credit Coops.)	27-29 (3)	RP
OCT '21	41.	**Career Development Programme** (Ministerial Staff of Credit Coop. Institutions)	04-08 (5)	IH
	42.	Loan Appraisal, Evaluation, Arbitration, Execution, Awards, Order and Surcharge (Officers of Fisheries Dept.)	11-13 (3)	VNB
	43.	**Skill Development Programme** (Sub-staff of Coop. Institutions)	20-22 (3)	RP
	44.	Communication, Motivation and Time Management (Branch Managers of PACS)	25-27 (3)	GJ
	45.	Preparation of Financial Statements as insisted by RBI (Officers of KSCB/UCBs)	28-29 (2)	VNB
NOV '21	46.	Management Development Programme (Officers of Dairy Development Dept.)	01-03 (3)	GJ
	47.	Induction Training (Inspectors of Coop. Dept.)	08-12 (5) 24-30 (6)	AI
	48.	Work Life Balance (Executives of UCBs/PACS/Women Coops.)	08-10 (3)	MVS
	49.	Latest Amendment on Banking Regulation Act as applicable to Co-operative Societies (Officers of KSCB/UCBs)	11-12 (2)	AI
	50.	Project Formulation, Financial Scrutiny and Monitoring (Auditors of Coop. Dept.)	15-19 (5)	VNB
	51.	Marketing Strategy for New Banking Services (Officers of PACS)	15-17 (3)	GJ
	52.	Management Development Programme (President/Secretaries of Housing Coops.)	17-19 (3)	IH
	53.	Customer Relationship Management (Clerical Staff of UCB/PACS/Urban Societies)	22-23 (2)	MVS
	54.	Formation and Management of FPOs Under PACS (President and Secretaries of PACS)	24-26 (3)	VNB
	55.	Funds Management and Business Diversification (President/Secretaries of PACS)	29-30 (2)	AI
DEC '21	56.	Enterprise Resource Planning (IT Employees of PACS)	01-03 (3)	RP
	57.	Project Formulation, Financial Scrutiny and Monitoring (Inspectors of Coop. Dept.)	06-10 (5)	VNB
	58.	Leadership Development Programme (BODs of Women Cooperatives)	06-07 (2)	IH
	59.	Turn Around Strategies for Loss Making PACS (President/Secretaries of Loss Making PACS)	08-10 (3)	AI
	60.	**Career Development Programme** (Ministerial Staff of Credit Coop. Institutions)	13-17 (5)	IH
	61.	Banking Laws and Practical Banking (Officers of PACS)	20-22 (3)	AI
	62.	Sales Management (Consumer Coops.)	23-24 (2)	GJ
	63.	Core Banking, Cloud Computing and Cyber Securities (Officers of PACS)	27-29 (3)	RP
	64.	Effective Management (CEOs of Industries/Marketing/Fisheries Coop. Societies)	30-31 (2)	MVS
JAN '22	65.	Project Formulation, Financial Scrutiny and Monitoring (Auditors of Coop. Dept.)	03-07 (5)	VNB
	66.	**Skill Development Programme** (Sub-Staff of Coop. Institutions)	03-04 (2)	RP
	67.	GEHAN and Documentation (Officers of PACS)	05-07 (3)	AI
	68.	Training on Cooperative Domain Awareness (Inspectors of Coop. Dept.)	10-14 (5)	IH
	69.	Managerial Excellence (Officers of Handloom and Textile Dept.)	10-12 (3)	GJ
	70.	Account Keeping and Stock Taking (Secretaries of Women and Miscellaneous Coops.)	13-14 (2)	AI
	71.	Project Formulation, Financial Scrutiny and Monitoring (Auditors of Coop. Dept.)	17-21 (5)	VNB
	72.	Leadership Development (Officers of Other Depts. like Dairy, Industries, Fishery and Agricultural Dept.)	17-19 (3)	MVS
	73.	Building and Enhancing an Exceptional Customer Service (Supervisory Staffs of Coop. Institutions)	24-25 (2)	IH
	74.	Domestic Enquiry (Senior Officers of Coop. Institutions)	27-28 (2)	GJ
FEB '22	75.	Capacity Building Programme on Sustainable MFP Collection and its Value Addition for Tribal Co-operatives (Members of Tribal Co-operatives)	01-03 (3)	VNB
	76.	Office Management (Officers of KSCB/PACS)	07-09 (3)	IH
	77.	Induction Training (Auditors of Coop. Dept.)	07-11 (5) 22-28 (6)	GJ
	78.	MS-EXCEL (Employees of SCBs)	23-25 (3)	RP
MAR '22	79.	Appraisal, Preparation and Evaluation of Fisheries related Projects (Officers of Fisheries Dept.)	02-04 (3)	GJ
	80.	Project Formulation, Financial Scrutiny and Monitoring (Inspectors of Coop. Dept.)	07-11 (5)	VNB

NB: PDP, CDP & SDP, marked in bold, are PROMOTION and INCREMENT based training programmes as per Rule 185(1) of KCS Act.
MVS : M.V.Sasikumar, VNB : V. N. Babu, RP: R.Pandian, GJ: G.Jeyanthi, IH: Indu Harish, AI: Abhilash.I

COMPUTER LAB

HOSTEL

LIBRARY

VIDEO CONFERENCING ROOM

BOARD ROOM

DINING HALL

ICM, Kannur – Institute of Cooperative Management, Kannur (ICMK) (An Institution of National Council for Cooperative Training (NCCT), New Delhi, an Autonomous Body promoted by Ministry of Agriculture & Farmers' Welfare, New Delhi) was established in 1992 aiming to fulfill the multifaceted HRD needs of Cooperative Institutions, Cooperative Departments and allied agencies. ICMK runs three streams of programmes such as MDPs, HDCM and MBA.

MDP

The core activity of the Institute is to design and conduct the short duration Management Development Programmes as well as Skill Development Training Programmes. Every year, the Institute conducts 90-100 programmes on topics such as Cooperative Law, Managerial Effectiveness, Funds Management, Customer Service, Project Preparation, Banking Law, Tax Law, Detection of fake currency, Gold Appraisal etc. On an average, we train 3500 officials every year.

HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT

To improve the managerial skill and sharpen the analytical and decision making capacity of the managers/ potential managers of Cooperatives, ICMK conducts HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT (HDCM) with a duration of 52 weeks. The methodology of the programme includes Class room Lecture, Case Analysis, Role Play, Group Assignments, Debates, Paper Presentation in Seminars, Group Discussions, Project Preparation, Computing and Study visits. This programme is recognized by the Govt. of Kerala as well as the Govt. of other States for Employment in Cooperative Organisations and Department. The 33rd batch of HDCM will commence on 2nd August,2021. Graduates in any subject can apply for this course.

MASTER OF BUSINESS ADMINISTRATION

ICM, Kannur, catering to the Management Development and Training requirements of the cooperative sector, started MBA in 2004-05 academic year as a joint venture with Kannur University. So far 15 batches of MBA have been passed out. This course has got excellent response from the students community and the students have come out with flying colours by winning many ranks in the University examinations. The Alumni of the Institute are placed in many leading Domestic and Multinational Organizations.

Faculty

ICM Kannur has an eminent team of Faculty from the academic and professional fields. The Faculty team comprises of Ph.D, visiting Faculty from many prestigious Management Institutes all over the country and Guest Speakers from industrial field. The Faculty at the Institute is individually committed in developing the next generation of business leaders who regularly undergo Professional Development Programme for updation.

ICMK Campus

The institute is located 20 kms. away from Kannur city, on the way to the famous pilgrim centre, Parassinikadavu. The campus of the Institute covers Administrative block which consists of Class Rooms, Library, Computer Lab, Faculty rooms, Board room, Seminar hall etc. as well as the Hostel Block.

Library The Institute has an excellent library with around 6000 books and 80 journals on Management and related disciplines.

Computer Lab - Well furnished lab with internet and WIFI facility with sufficient number of PCs.

Hostel - Well furnished hostel with mess facility is another infrastructure.

DIRECTOR I/c
Sri.M.V. Sasikumar
MA, M.Phil; FDPM(IIMA), MBA, CTFC

FACULTY
Sri.V.N.Babu
B.Sc (Cooperation & Banking), PGDBA, PGDHRM, FDPM (IIMA), CTFC

Sri.R.Pandian, B.Sc, M.C.A; DHMS
Smt. G. Jeyanthi, M.Sc, M.Phil, CTFC

Contract Faculty
Ms.Indu Harish, B.Sc, MBA
Sri.Abhilash Iringakkaran, M.Com, MBA & UGC NET

SECRETARIAL STAFF
Smt. P. Preethi (Library & Information Assistant)
Smt. Prabhavathi.R (Jr. Stenographer)
Smt. Sherli.K.P (LDC / Accountant I/c)
Sri.C. Santhoshan (MTS)
Sri. Sudhakaran. K (MTS)
Smt. Sheena K.A (MTS)
Sri. E. P. Shyamjith (MTS)
Sri. E.P.Rajeevan (MTS)
Sri. Vijesh. P (MTS)
Sri. E.P.Deepeshkumar, LDC on contract
Smt. M.Jijitha, LDC on contract
Smt. Swapna.P.P, MTS on contract